JOB VACANCY

ASSISTANT CREATIVE MULTIMEDIA SERVICES (VIDEO EDITOR)

JOB SUMMARY:

Responsible for video editing and post-production for Digital Perak projects, state-level programmes, corporate communications and digital content. Supports the primary Videographer/Video Editor in footage preparation and content adaptation, while independently managing assigned editing work to ensure quality, timely delivery and effective visual storytelling..

JOB SCOPE:

- To undertake assigned video editing and post-production work as the primary responsibility, including cutting, sequencing, colour grading, sound editing, subtitles, motion graphics and basic visual effects.
- To support the Company's primary Videographer and Video Editor in video production activities, including preparing footage, organising project files, assisting with editing workflow and carrying out assigned production tasks.
- To assist as a videographer when required for unit, company and state-level assignments, including camera operation, basic audio recording, supporting shots and event coverage.
- To prepare and adapt video content for corporate communication, social media and digital platforms, including short-form videos, event highlights, promotional content and montages.
- To assist in developing storylines, shot lists, storyboards and creative approaches for video productions and editing assignments.
- To support the management of raw footage, project files, editing assets and final video masters, including proper file organisation, backup and archiving.
- To support CMS activities involving social media content, digital marketing content and other creative multimedia tasks when required.
- To perform any other responsibilities and duties as and when required by superior.

REQUIREMENT:

- Candidates must possess at least Diploma in Graphic Design / Creative Multimedia / Creative Video & Photography or any other related disciplines.
- Minimum 1 - 3 years of working experience in video editing, post-production, video production, production houses, publishing houses or in-house creative teams.
- **Understanding of Video Editing & Post-Production**: Knowledge of cutting, trimming, sequencing, colour grading, sound editing, subtitles, motion graphics and basic visual effects.
- **Video Editing Software**: Familiarity or working proficiency with Adobe Premiere Pro, Final Cut Pro, Adobe After Effects, DaVinci Resolve or equivalent video editing software.
- **Time Management:** Ability to manage multiple editing assignments and meet agreed deadlines in a fast-paced environment.
- **Adaptability:** Awareness of current trends in video editing, digital content and visual storytelling.
- **Interpersonal:** Mature, cooperative, team-oriented and able to work effectively with minimum supervision.

Note:

- This vacancy must be applied through the Job Online System at https://digital.perak.my/